FLINT NEIGHBORHOOD MAP

USER GUIDE

The purpose of the Flint Neighborhood Map is to provide updated information on neighborhood groups in the City of Flint.

We created the Flint Neighborhood Map so the public will be more informed on the resources and activites in the community.

NEIGHBORHOOD
ENGAGEMENT
HUB

ABOUT

What is the purpose of the Flint Neighborhood Map ?

Look Up Information: The Flint Neighborhood Map contains the profiles of neighborhood groups and park adopters in the City of Flint. With an address or name you are able to find information on neighborhood groups and parks in proximity. Neighborhood Group profiles include the contact information, meeting times, activity boundaries, social media links, and website link. Profiles of park adopters include the name of the park adopters. For more information on Park adopters please contact Keep Genesee County Beautiful.
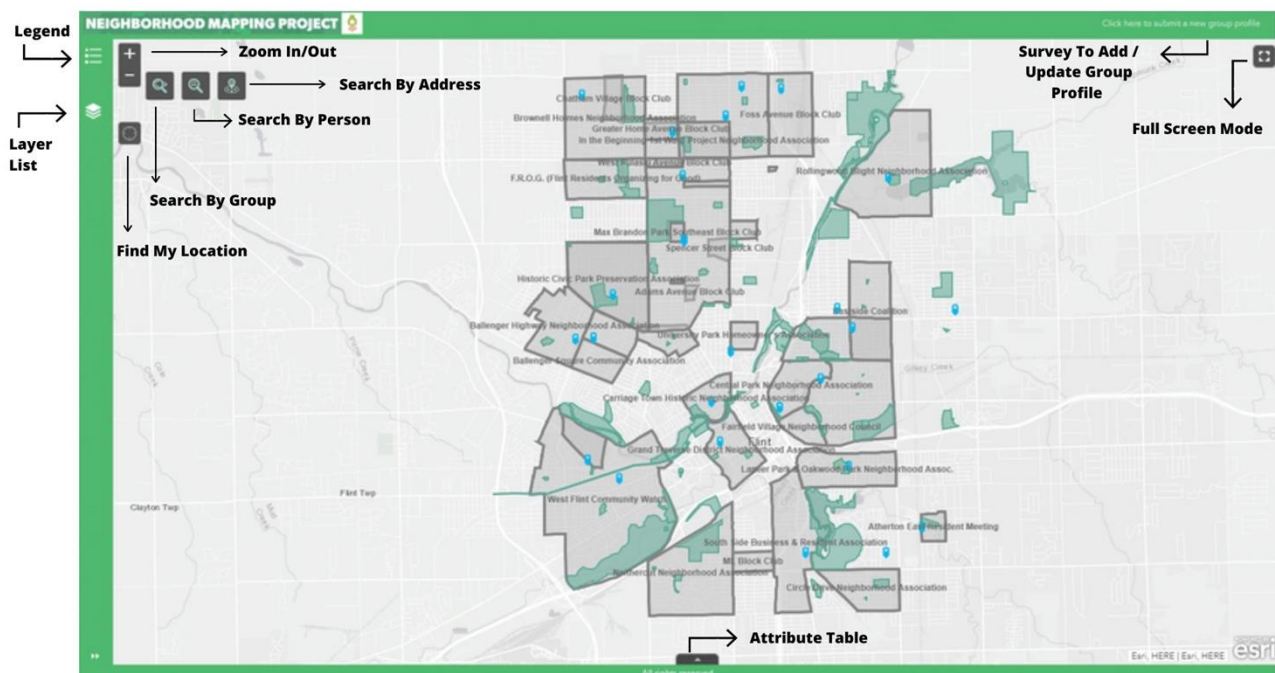
Update Information: The Flint Neighborhood Map allows neighborhood groups and park adopters to easily share updates by editing and resubmitting their profile.

What are some the things the Flint Neighborhood Map can tell me?

- Is there a neighborhood group in my neighborhood?

- Who is the park adopter of a park?

- Who is the primary and secondary contact of a neighborhood group or park adopter?

- What are the boundaries for a specific neighborhood group?

- When and where do neighborhood groups meet?

How do I get in touch with the Flint Neighborhood Map team?

If you have questions about this project, please contact us at 810-620-1299 or director@neighborhoodengagement-hub.org

SURVEY & MAP

How can I submit information about my neighborhood group without visiting the site?

Information for your neighborhood group or park can be submitted over the phone or in person. Please contact the Neighborhood Engagement Hub at 810-620-1299 or director@neighborhoodengagementhub.o-rg for more information.

What if I do not want to share my contact information?

If you would prefer not to share your contact information in your profile but would still like the Neighborhood Engagement Hub and its partners to have your contact information, you can choose how it will be displayed on the map.

Under the section titled "May we post this contact information online," you have the option to include both your phone number and e-mail address, just your phone number, just your e-mail address, or neither.

If you choose "neither," the contact information displayed on the map will direct people to contact the Neighborhood Liaison at the Neighborhood Engagement Hub who will contact you if residents are interested in getting in touch.

Email address
director@neighborhoodengagementhub.org

May we post contact information from the map online?
Yes - Both phone and email

Does your group have a second line of contact?
No

Where does our information come from?

Information in the Flint Neighborhood Map is provided by the leadership of each neighborhood group and Keep Genesee County Beautiful.

How can I download or get a hard copy of the datasets used in the map?

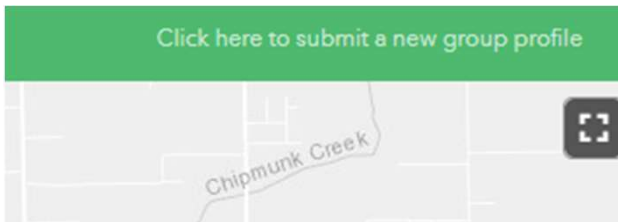To download or get hard copy of datasets used in map please contact the Neighborhood Engagement Hub.

How do I add or update my profile as a Park Adopter?

To add or update a Park adopter profile please contact Keep Genesee County Beautiful at 810-767-9696.
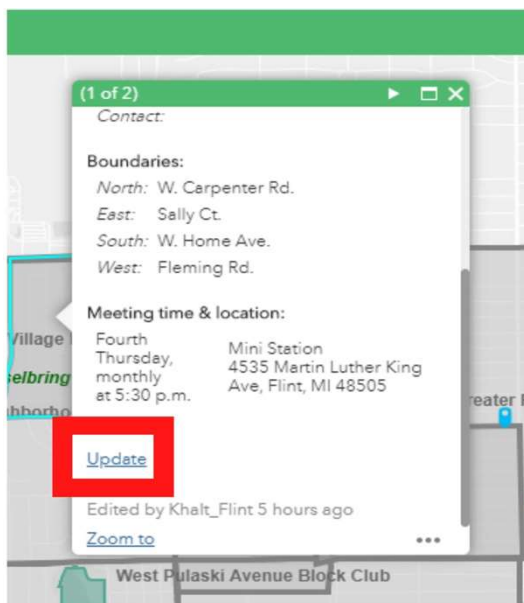
SURVEY & MAP

How do I add my neighborhood group?

To add a new neighborhood group click on the link at the top right corner of the page as shown below and complete survey.

How do I complete a group update?

Click on the group you would like to update. Scroll to bottom of pop up. Click on *Update (As shown below)*. Make changes to survey form and submit. Your survey will be submitted to our team who will then contact you for verification before information is uploaded to the map.

How do I look up a neighborhood group or park?

To search for a neighborhood group or park, use either one of these methods:

Search by Group/ Park Name: Input the name of a neighborhood group or park adopter to search

Search by Name: Input the name of a person associated with a neighborhood group or park adopter to search

Search by Address: Search for an address to find the nearest neighborhood group or park

Location: Locate area on map and select by clicking to find neighborhood group or park near by

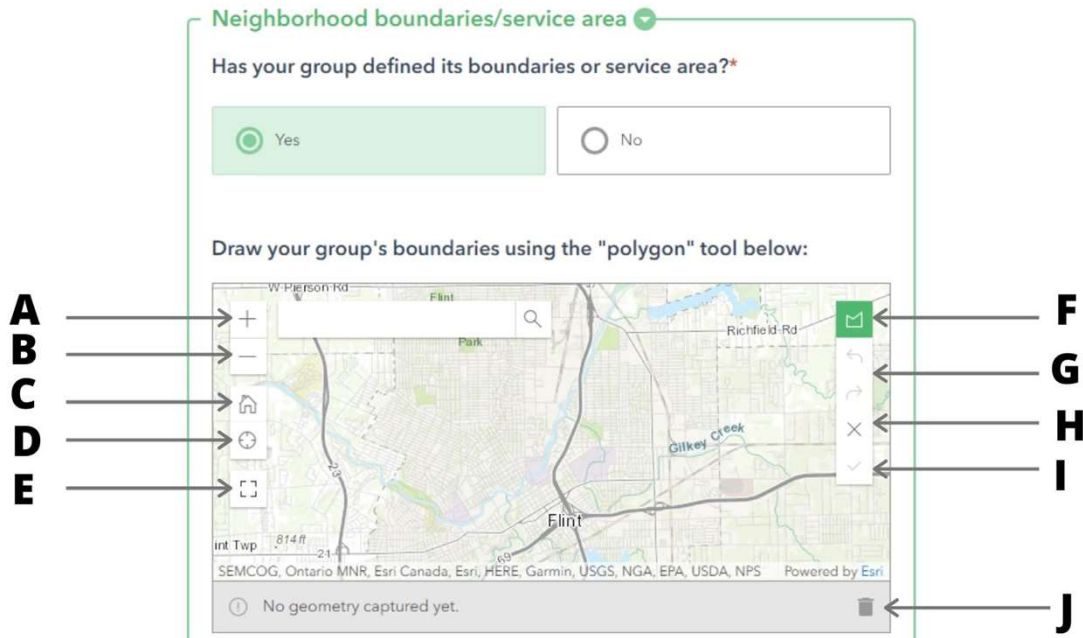## What do the different terms mean?

Pan to: Highlight selected area

Add marker: Create central point

View in attributes: View information in spreadsheet format

Zoom to: Zoom in on selected boundary

SURVEY & MAP

How do I draw a custom boundary?

You will be able to create your Neighborhood Group's boundaries through the survey if you respond yes to *'Has your group defined its boundaries or service area?'* A map as shown below will appear. *(Click on enlarge (E) to view in large screen mode)*

To create your boundaries:
Move cursor to boundary area

Click on the polygon (F) on the top right corner of the map

Move cursor to any corner of the boundary

Click and move the cursor to the next corner of boundary.

Repeat for all corners of boundary until you are back to the starting point.

Once complete click on check mark (I) at top right corner of page

What do the icons do?

A) Plus: Zoom in
B) Minus: Zoom out
C) Home: Re-center map
D) Find my location: Show your current location
E) Enlarge: Open and close large screen mode
F) Polygon: Enter create mode
G) Undo and redo: To undo or redo drawing
H) Delete: Delete boundaries drawn
I) Check Mark: Save Boundary created
J) Delete: Delete boundaries created

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